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| Abbeyfield New Zealand Annual Conference  21–22 November, 2025Sharing knowledge and learning from each otherVenue: Nelson |  |

## Programme - Friday November 21 (subject to adjustment)

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| 10.00am | Arrival – tea and coffee | |
| 10.15am | Welcome, health and safety and introductions  *Abbeyfield New Zealand chair*, *Simon Hayes* | |
| 10.30 | Nelson Mayor Nick Smith | |
| 10.40am | Group discussions: insurance, finance, maintenance, health and safety, effective meetings, recruiting committee members, grants, marketing | |
| 11.15 | 1st roll call – 7 house committees | Group discussions for groups wanting to set up houses: house design |
| 12.30pm | *Light lunch (provided by Abbeyfield New Zealand)* | |
| 1:30 pm | 2nd roll call – 8 house committees | Group discussions for groups wanting to set up houses: community engagement and fundraising |
| 3.00pm | *Tea and coffee break* | |
| 3.15pm | Site visits to the 2 Abbeyfield houses in Nelson – local committees to host.  (Groups for each house will be limited to 10-15 people.) | For those who don’t take part in site visits there will be an opportunity to discuss issues one-on-one with board members, at the conference venue. |
| 4:15 pm | Finish | |
| 6:30 pm | *Dinner at Smugglers restaurant, 8 Muritai St, 2 course set menu $50 per person. (Menu is seasonal - available in spring)* | |

## Saturday November 22

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| 9.00am | Arrival – tea & coffee | |
| 9.15 am | 3rd roll call – steering groups wanting to set up Abbeyfield houses | Group discussions for committees managing houses: Xero, maintenance, staff management, resident selection scenarios. |
| 10.45am | *Tea and coffee break* | |
| 11.00am | Panel of residents to speak about their experiences | |
| 11.30pm | Big picture – Abbeyfield World Council, Abbeyfield Properties | |
| 12.00pm | *Light lunch (provided by Abbeyfield New Zealand)* | |
| 1.00pm | Abbeyfield NZ – topical issues | |
| 1.30pm | Open forum - questions | |
| 2:00 pm | Any other business | |
| 3:00 pm | *Conference close/tea and coffee break* | |