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| Abbeyfield New Zealand Annual Conference  21–22 November, 2025Venue: Nelson |  |

## Programme - Friday November 21 (subject to adjustment)

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| 10.00am | Arrival – tea and coffee | |
| 10.15am | Welcome, health and safety and introductions  *Abbeyfield New Zealand chair*, *Simon Hayes* | |
| 10.30 | Nelson Mayor Nick Smith | |
| 10.40am | Group discussions  Topics: insurance, Xero, maintenance, staff management, fundraising, effective meetings | |
| 11.15 | 1st roll call – 7 house committees | Group discussions for steering groups wanting to set up houses: house design |
| 12.30pm | *Light lunch (provided by Abbeyfield New Zealand)* | |
| 1:30 pm | 2nd roll call – 8 house committees | Group discussions for steering groups wanting to set up houses: community engagement |
| 3.00pm | *Tea and coffee break* | |
| 3.15pm | Site visits to Abbeyfield houses – local committees to host | |
| 4:15 pm | Finish | |
| 6:30 pm | *Dinner* | |

## Saturday November 22

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| 9.00am | Arrival – tea & coffee | |
| 9.15 am | 3rd roll call – steering groups wanting to set up Abbeyfield houses | Group discussions for committees managing houses:   1. Xero, maintenance, staff management, effective meetings 2. scenarios |
| 10.45am | *Tea and coffee break* | |
| 11.00am | Panel of residents to speak about their experiences | |
| 11.30pm | Big picture – Abbeyfield World Council, Abbeyfield Properties | |
| 12.00pm | *Light lunch (provided by Abbeyfield New Zealand)* | |
| 1.00pm | Abbeyfield NZ – topical issues | |
| 1.30pm | Open forum - questions | |
| 2:00 pm | Any other business | |
| 3:00 pm | *Conference close/tea and coffee break* | |
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