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| Abbeyfield New Zealand Annual Conference 21–22 November, 2025Venue: Nelson |  |

## Programme - Friday November 21 (subject to adjustment)

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| 10.00am | Arrival – tea and coffee |
| 10.15am | Welcome, health and safety and introductions *Abbeyfield New Zealand chair*, *Simon Hayes* |
| 10.30 | Nelson Mayor Nick Smith |
| 10.40am | Group discussionsTopics: insurance, Xero, maintenance, staff management, fundraising, effective meetings |
| 11.15 | 1st roll call – 7 house committees | Group discussions for steering groups wanting to set up houses: house design |
| 12.30pm | *Light lunch (provided by Abbeyfield New Zealand)* |
| 1:30 pm | 2nd roll call – 8 house committees | Group discussions for steering groups wanting to set up houses: community engagement |
| 3.00pm | *Tea and coffee break* |
| 3.15pm | Site visits to Abbeyfield houses – local committees to host |
| 4:15 pm | Finish |
| 6:30 pm | *Dinner*  |

## Saturday November 22

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| 9.00am  | Arrival – tea & coffee |
| 9.15 am | 3rd roll call – steering groups wanting to set up Abbeyfield houses | Group discussions for committees managing houses: 1. Xero, maintenance, staff management, effective meetings
2. scenarios
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| 10.45am  | *Tea and coffee break* |
| 11.00am | Panel of residents to speak about their experiences |
| 11.30pm | Big picture – Abbeyfield World Council, Abbeyfield Properties |
| 12.00pm | *Light lunch (provided by Abbeyfield New Zealand)* |
| 1.00pm | Abbeyfield NZ – topical issues |
| 1.30pm  | Open forum - questions |
| 2:00 pm | Any other business |
| 3:00 pm | *Conference close/tea and coffee break* |
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