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| Abbeyfield New Zealand Annual Conference 21–22 November, 2025He waka eke noa – we are all in this togetherVenue: Nelson |  |

## Programme - Friday November 21 (subject to adjustment)

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| 10.00am | Arrival – tea and coffee |
| 10.15am | Welcome, health and safety and introductions *Abbeyfield New Zealand chair*, *Simon Hayes* |
| 10.30 | Nelson Mayor Nick Smith |
| 10.40am | Group discussions: insurance, finance, maintenance, health and safety, effective meetings, recruiting committee members, grants, marketing, audit reporting requirements for charities, house development |
| 11.15 | 1st roll call – 7 house committees |
| 12.30pm | *Light lunch (provided by Abbeyfield New Zealand)* |
| 1.30pm | Dementia – Alzheimer’s Society |
| 2.15 pm | 2nd roll call – 8 house committees |
| 3.30pm | *Tea and coffee break* |
| 3.45pm | Site visits to the 2 Abbeyfield houses in Nelson – local committees to host. (Groups for each house will be limited to 10-15 people.) | For those who don’t take part in site visits there will be an opportunity to discuss issues one-on-one with board members, at the conference venue. |
| 4:15 pm | Finish |
| 6:30 pm | *Dinner at Smugglers restaurant, 8 Muritai St, 2 course set menu $50 per person. (Menu is seasonal - available in spring)* |

## Saturday November 22

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| 9.00am  | Arrival – tea & coffee |
| 9.15 am | 3rd roll call – steering groups wanting to set up Abbeyfield houses |
| 10.45am  | *Tea and coffee break* |
| 11.00am | Panel of residents to speak about their experiences |
| 11.30pm | Big picture – Abbeyfield NZ, Abbeyfield Properties |
| 12.30pm | *Light lunch (provided by Abbeyfield New Zealand)* |
| 1.30pm  | Group discussions – maintenance, health and safety, marketing, recruiting committee members, effective meetings |
| 2:00 pm | Any other business |
| 3:00 pm | *Conference close/tea and coffee break* |